

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
Wednesday October 27, 2021
6:00 p.m.

Attendees: Patti Midkiff, Bonnie Freeman, Viki Hawkins, Bob Zagozda, Jo Chullino, Donna Callender, and Delbert Settles.
Library Director Theresa Hawkins and Assistant Director Genevieve Hawkins.
Patti called the meeting to order.

Minutes: Bonnie made the motion to accept the minutes of the September 27, 2021 meeting. Bob seconded. Motion passed.

Financial Report: Viki made the motion to approve the September city financial report. Bob seconded. Motion passed.

Action on Bills: Donna made the motion to approve the bills. Delbert seconded. Motion passed.

Librarian' Report: Bonnie made the motion to accept the report. Bob seconded. Motion passed.

Zoo Passes – The library will receive 10 passes quarterly. Tickets are valid for 60 days from issue date and are intended for one time use only. Each ticket admits two adults ages 12 and over, and six children.

Genevieve finished the Public Library General Information Survey on Friday, October 15 and submitted it on Saturday October 16th. Patti signed off on the report 10/20/2021.

BRIDGES Statistics	Downloaded e-books	648
	Downloaded audio recordings	492
	Downloadable periodicals	36
	Successful Retrieval of Electronic Articles	26
Inter-Library Loan Statistics	Requested from other libraries	55
	Received from other libraries	136
Door Count Annually		6,587
Computer Use Annually		846
Wireless sessions Annually (WhoFI)		905
Website visits Annually		1,822

From Programming budget:

Candy, bags, and coloring books for Trunk or Treat – Cost \$178.41.

Stanchion for Winter Festival – Cost \$181.45.

Unfinished Business:

Community Center Update – Mechanical has started laying pipe.

New Business:

Job Applications – There were two applications for Director – Board reviewed and discussed both applications. Bonnie made the motion to offer the Library Director position to Genevieve Hawkins. Genevieve accepted. Motion passed. There were 4 applications for Library Clerk. All applications were reviewed by the Library Board. Theresa and Genevieve suggested Elizabeth Byers for the position. Bob made the motion to hire Elizabeth Byers starting December 1, 2021, for training. Bonnie seconded. Motion passed.

Library Hours:

New library hours were discussed for January 1, 2022.

Sunday & Monday CLOSED. Tuesday and Thursday 12:00 pm – 6:00 pm. Wednesday and Friday 10:00 am – 6:00 pm and Saturday 10:00 am – 2:00 pm. Genevieve will work 36 – 40 hours per week. Elizabeth will work 28 hours per week. Bob made the motion to accept the hour change. Donna seconded. Motion passed.

Viki made the motion to adjourn. Bob seconded. Motion passed.

Submitted

Viki Hawkins, Secretary
October 28, 2021