

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
October 26, 2020
2:00 p.m.

Attendees: Patti Midkiff, Bonnie Freeman, Viki Hawkins, Donna Callender, Delbert Settles and Jo Chullino. Library Director Theresa Hawkins. Absent: Tyke Darveaux.

Patti called the meeting to order.

Minutes: Bonnie made the motion to accept the minutes of the September 28, 2020 meeting. Delbert seconded. Motion passed.

Financial Report: September 2020 – No Report.

Action on Bills: Delbert made the motion to approve the bills. Donna seconded. Motion passed.

Librarian' Report: Viki made the motion to accept the report. Donna seconded. Motion passed.

September Circulation/Revenue Reports

Magazine/Newspaper Circulation	66
Reference Questions	25
WIFI Usage	124
Computer Usage	76
Tech Help	21
Bridges	(Audio - 18, E-Book - 36, Magazine - 5 & Movie - 12)
Notary	4
New Cards	Adult – 5 Juvenile - 2
Patron Count	504
Circulation	740
Fontenelle Forest Pass	2
Lauritzen Garden Pass	1
Coffee Club	3 meetings/18Adults
Revenue	
Photo Copies	\$12.30
Computer Print-outs	\$23.20
Fax	\$17.75
Laminate	\$ 0.00
Donation (Library CIP)	\$954.15

Pre-school Grab and Go - Total to date – 24 bags (3 weeks)

Early voting at the library had a steady flow of citizens casting ballots from 9:00 am to 3:00. Patron counter showed 95 entering building during that time frame.

Gen is finishing the 2020 Annual Public Library Report. Will review at the October meeting and will need to sign-off on the report and send it to the State Library.

Unfinished Business:

Employee Evaluations for November meeting – Patti and Bonnie will evaluate library employees after the November 30, 2020 meeting.

New Business:

2020 Iowa Public Library Report – Review & Signatures – Patti and Theresa reviewed and signed Genevieve's report.

Christmas Tree Contest – Donna asked about the library decorating a tree at City Hall. After some discussion it was decided that this would not be a good year but will consider it next year.

Donating removed/discarded library books to the November 29th City Hall Christmas Santa event – Discussion on appropriate books to hold back for next year's event. Patti suggested leaving the decision to the librarians as to age appropriate/popular material. Also, discussion on an open house event at the library after COVID-19. Will decorate the library for Christmas before the Thanksgiving holiday.

Bonnie made the motion to adjourn. Viki seconded. Meeting adjourned 3:00 p.m.

Submitted
Viki Hawkins, Secretary
October 29, 2020