

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
Monday, November 29, 2021
6:00 p.m.

Attendees: Patti Midkiff, Bonnie Freeman, Viki Hawkins, Bob Zagozda, Donna Callender, and Delbert Settles.

Absent: Jo Chullino.

Library Director Theresa Hawkins and Assistant Director Genevieve Hawkins.

Patti called the meeting to order.

Minutes: Bonnie made the motion to accept the minutes of the October 27, 2021 meeting. Bob seconded. Motion passed.

Financial Report: Viki made the motion to approve the October city financial report. Donna seconded. Motion passed.

Action on Bills: Donna made the motion to approve the bills. Delbert seconded. Motion passed.

Librarian's Report: Viki made the motion to accept the report. Bob seconded. Motion passed.

WIFI Usage	108
Computer Usage	73
Tech Help	13
New Cards	Adult – 1 Juvenile - 1
Patron Count	742
Circulation	434
Fontenelle Forest Pass	4
Lauritzen Garden Pass	3
Zoo	3
Grab & Go	22

New from the State Library of Iowa and the Institute of Museum and Library Services:

Brainfuse HelpNow – Homework help. Writing Lab and SkillSurfer for practice tests on SAT, ACT, GED. Live online experts for veterans, job seekers, and their families. Veteran support tools, Career tools, and learning tools for help with career-enhancing academic skills. Genevieve has added the URL to the library website.

Elizabeth (Elly) Byers will start December 1, 2021, and work 16 hours a week until Tuesday, January 4, 2022.

Next Book Club meeting will be Thursday, January 6, 2022, at noon and Pam Christensen will lead the group.

Pre-school story time will be grab & go only until after the library is remodeled and the Community Center opens.

Will contact John Wallace in December to change the library open hours for January 2022.

Unfinished Business:

Community Center Update – Bob stated getting steal up in next couple of weeks. Bob will be at the next construction meeting.

New Business:

Director Wages/Vacation/Holiday: Donna made the motion for Gen's wages at \$23.50 an hour started Jan. 1, 2022. Bob seconded. Motion passed. Gen will be taking vacation Feb. 15 to 22. Library will be closed. Bob will coordinate with construction to do inside work if possible, during that time. If library is open, Elly will work, and Theresa will volunteer to help.

New Trustee Meeting Date: Bob made the motion to move the meetings to the last Wednesday of the month starting 1/1/2022. Viki seconded. Motion passed.

Budget FY 22/23: Discussion on budget. Board will meet again December 13 to review revised budget and finalize.

Viki made the motion to adjourn. Bob seconded. Motion passed.

Submitted

Viki Hawkins, Secretary
November 30, 2021