

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
March 25, 2019
6:00 p.m.

Attendees: Delbert Settles Viki Hawkins, Bonnie Freeman, Patti Midkiff, Victor Skinner, Tyke Darveaux , Jo Chullino and Library Director, Theresa Hawkins. Absent: Assistant Director Genevieve Hawkins.

Bonnie called the meeting to order.

Minutes: Patti made the motion to accept the minutes. Jo seconded. Motion passed.

Financial Report: No report from the city.

Action on Bills: Delbert made the motion to approve the bills. Viki seconded. Motion passed.

Librarian' Report: Victor made the motion to accept the report. Viki seconded. Motion passed.

February 2019 Statistics

Door Count	988
Circulation	829
Patron Computer Usage	159
WIFI Usage (Patron Devices)	97
Materials added to Collection	22
Materials deleted from Collection	347
New Adult Cards	5
New Juvenile Cards	1
Makerspace Usage	40 Juvenile
Book Club	12 Adults
Preschool Storytime	15 Adults 17 Juvenile
Craft Night	24 Adults
Homebound Service	2
Notary	3
Tech Help	7
Other Meetings/Events	
Supervised Visits	2 Adults 1 Juvenile
Tutor	4 Adult 2 Juvenile
Senior Center	32 Adults
Legislative Coffee	5 Adult

Theresa CE classes:

BrainFuse – Job Now/Vet Now - Support SRP Books/Authors - Pass It On - Check It Out

Done with weeding and rearranging shelves – everything meets ADA accessibility. Some of the shelves removed will go to city hall in the records room.

The zoo pass program runs from October – May. The Zoo will be reviewing data and re-evaluating the program. Need to contact Sue Lyons, director of membership and guest services after August 15 (which is approximately 6 weeks prior to the new session launching) for information on possible program opportunities.

Dr. Seuss birthday party – 15 Adults 17 Juvenile. The kids stuffed an elephant (Horton) and spotted dog (Oh, the pets you can get) from Noah's Animal Workshop.

Unfinished Business:

Budget FY19/20 –TOTAL EXPENSE listing Library at **148,297** - Library Total Expenses listed at 138,297. Difference of **10,000.00?**

New Business:

Circulation Policy: Discussed and made changes to Circulation Policy for adoption at April 29, 2019 meeting.

Contract: Discussed and made changes to cleaning Contract. Bonnie will sign and cleaning will start Thursday, April 4, 2019 at 10:00 a.m.

Patti made the motion to adjourn. Viki seconded. Meeting adjourned 6:45 p.m.

Submitted

Viki Hawkins, Secretary

March 29, 2019