

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
July 29, 2019
6:00 p.m.

Attendees: Viki Hawkins, Bonnie Freeman, Patti Midkiff, Jo Chullino, Delbert Settles, Donna Callender and Library Director Theresa Hawkins, Assistant Director Genevieve Hawkins. Absent: Tyke Darveaux.

Bonnie called the meeting to order.

Minutes: Patti made the motion to accept the June minutes/ No meeting in May. Jo seconded. Motion passed.

Financial Report: Discussion about Enrich Iowa line item and amount of money in Library CIP. Viki make the motion to accept the report. Patti seconded. Motion passed.

Action on Bills: Viki made the motion to approve the bills. Delbert seconded. Motion passed.

Librarian' Report: Viki made the motion to accept the report. Patti seconded. Motion passed.

June 2019 Statistics

Door Count	814
Circulation	850
Patron Computer Usage	173
WIFI Usage (Patron Devices)	128
Materials added to Collection	40
Materials deleted from Collection	4
New Adult Cards	6
New Juvenile Cards	6
Makerspace Usage	68 Juvenile
SRP	50 Juvenile
SRP Crafts	32 Juvenile
SRP Movies	27 Juvenile/14 Adults
Flag Day	15
Book Club	9 Adults
Homebound Service	1
Notary	3
Tech Help	8
Lauritzen Garden Pass	2 checkouts
Fontenelle Forest	3 checkouts
Other Meetings/Events	
Supervised Visits	5 Adults 4 Juvenile
Coffee Club	29 Adults
Baby Shower	18 Adults 3 Juvenile

Enrich Iowa and Open Access reports were submitted to the State Library for FY18/19. General Information and Accreditation reports will be due October and December. Gen will compile data information and submit these reports.

New shipment of Omaha Children's Museum passes in August.

Gen demonstrated how to use and log into the online library catalogue that she added to the library website.

Unfinished Business :None

New Business:

New Library Trustee: Welcome Donna Callendar – question and answer session. Donna will be on a cruise for the August meeting. Gen showed her how to set up an account at the State Library for the Trustee training session that she will miss.

Update Personnel Policy: Page 2 Classification Level 1 delete Janitor position. Janitorial duties will be sub-contracted out to a 3rd party. Donna made the motion to accept. Viki seconded. Motion passed. Page 3 Termination for Cause take out wording "in Union Contracts". Donna made the motion to accept. Viki seconded. Motion passed. Page 6 Holiday pay for library personnel is 8 hours for every holiday listed. Total 96 hours. Patti made the motion to accept. Donna seconded. Motion passed.

Viki made the motion to adjourn. Delbert seconded. Meeting adjourned 7:25 p.m.

Submitted

Viki Hawkins, Secretary
July 30, 2019