

Library Board Meeting  
Brooks-Fennell Multi-Purpose Room  
Thursday January 28, 2021  
2:00 p.m.

Attendees: Patti Midkiff, Bonnie Freeman, Viki Hawkins, Jo Chullino and Delbert Settles. Library Director Theresa Hawkins. Absent: Donna Callender and Bob Zagozda

Patti called the meeting to order.

Minutes: Bonnie made the motion to accept the minutes of the November 30, 2020 meeting. Delbert seconded. Motion passed.

Financial Report: Viki made the motion to accept the October, November & December 2020 city financial reports. Bonnie seconded. Motion passed.

Action on Bills: Delbert made the motion to approve the bills. Viki seconded. Motion passed.

Librarian' Report: Viki made the motion to accept the report. Jo seconded. Motion passed.

**November/December Circulation/Revenue Reports**

Magazine/Newspaper Circulation	105
Reference Questions	53
WIFI Usage	162
Computer Usage	124
Tech Help	26
Bridges	(Audio - 38, E-Book - 83, Magazine - 20 & Movie - 37)
Notary	21
New Cards	Adult – 8 Juvenile - 0
Patron Count	1112
Circulation	788
Fontenelle Forest Pass	0
Lauritzen Garden Pass	2
Coffee Club	7 meetings/49 Adults
Book Club	Adults – 3
Grab & Go	33
<b>Revenue</b>	<b>November</b>
Photo Copies	\$16.30
Computer Print-outs	\$21.00
Fax	\$14.00
Laminate	\$ 0.00
Donation (Library CIP)	\$50.15
<b>Revenue</b>	<b>December</b>
Photo Copies	\$18.40
Computer Print-outs	\$77.60
Fax	\$ 9.50
Laminate	\$ 2.75
Donation (Library CIP)	\$20.20

Patron computer printer is at DataServ for repair. Some labels fused to the roller and a new part had to be ordered and installed. Estimated cost \$450.00 - \$500.00 with parts and labor.

Preschool grab and go every Tuesday approximately 8 – 12 bags go out. When the Library was holding in person preschool story-time there were about six children attending every week.

Library Memorial Donations - Dave Lodes - September 2020- \$945.00 - Alice Christensen – January 2021 - \$1,410.00

Unfinished Business: None.

New Business: New Library Trustee – Absent/ Community Center/Library (Bob Zagozda) postponed.

Policy Updates – Update Collection Development Policy – discussion and review Mission statement/Vision/Core Values

Viki made the motion to adjourn. Delbert seconded. Meeting adjourned 3:00 p.m.

Submitted  
Viki Hawkins, Secretary  
January 28, 2021