

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
January 27, 2020
6:00 p.m.

Attendees: Bonnie Freeman, Patti Midkiff, Delbert Settles and Tyke Darveaux. Library Director Theresa Hawkins, Assistant Director Genevieve Hawkins. Absent: Viki Hawkins, Jo Chullino and Donna Callender.
Bonnie called the meeting to order.

Minutes: Patti made the motion to accept the November 25, 2019 minutes. Bonnie seconded. Motion passed.

Financial Report: Patti made the motion to accept the October and November 2019 financial reports. Tyke seconded. Motion passed.

Action on Bills: Bonnie made the motion to approve the bills. Tyke seconded. Motion passed.

Librarian' Report: Patti made the motion to accept the report. Bonnie seconded. Motion passed.

November & December 2019 Statistics

Door Count	1579
Circulation	1200
Patron Computer Usage	279
WIFI Usage (Patron Devices)	330
Makerspace Usage	120 Juvenile
Book Club	19 Adults
Homebound Service	14
Notary	5
Proctor	2
Tech Help	48
Lauritzen Garden Pass	4 checkout
Fontenelle Forest	2 checkout
Children's Museum	20

Top 10 Patron Statistics for the past 60 days

1. (Adult: P 172)	53
2. (Adult: P 12)	50
3. (Adult: P 1846)	49
4. (Adult: P 880)	38
5. (Juvenile: P 1071)	33
6. (Adult: P 255)	29
7. (Underwood: P 3341)	25
8. (Adult: P 64)	24
9. (Adult: P 1516)	20
10.(Adult: P 507)	20

Top 10 Title Statistics for the past 60 days

1. The Giver of Stars	F MOY
2. Diary of a Wimpy Kid	J KIN
3. Tales from a heartbreaker	J RUS
4. The Other Side	390 ANG
5. Oath of Office	F CLA
6. 100 Snowmen	E ARE
7. Beach Day!	E WEL
8. Before and After	362.7 CHR
9. Blood Trail	F BOX
10. Blue Heaven	F BOX

State Library of Iowa – Public Library Director Certification has been renewed (45 CE hours) and is valid through December 31, 2023.

Unfinished Business: Budget FY 20/21 - Thursday, January 30th.

New Business:

Petty Cash – Patti made the motion to reduce petty cash from \$100.00 to \$35.00. Tyke seconded. Motion passed.

Circulation Policy/Fines – Patti made the motion to change the Circulation policy to eliminate fines and after 60 days send letters for overdue materials and cost of lost or damaged materials. Theresa will work on policy for approval at February meeting. Delbert seconded. Motion passed.

Accreditation – Discussion on Tier Standards and qualifications.

Bonnie made the motion to adjourn. Patti seconded. Meeting adjourned 6:55 p.m.