

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
Monday, February 22, 2021
2:00 p.m.

Attendees: Patti Midkiff, Bonnie Freeman, Viki Hawkins, Delbert Settles, Donna Callender and Bob Zagozda. Library Director Theresa Hawkins. Absent: Jo Chullino

Patti called the meeting to order.

Minutes: Bonnie made the motion to accept the minutes of the January 2021 meeting. Bob seconded. Motion passed.

Financial Report: Bob made the motion to accept the January 2021 city financial report. Viki seconded. Motion passed.

Action on Bills: Donna made the motion to approve the bills. Delbert seconded. Motion passed.

Librarian' Report: Viki made the motion to accept the report. Bob seconded. Motion passed.

January Circulation/Revenue Reports

Magazine/Newspaper Circulation	33
Reference Questions	19
WIFI Usage	67
Computer Usage	33
Tech Help	7
Bridges	(Audio - 15, E-Book - 40, Magazine - 10 & Movie - 12)
Notary	3
New Cards	Adult – 6 Juvenile - 2
Patron Count	505
Circulation	342
Fontenelle Forest Pass	0
Lauritzen Garden Pass	0
Coffee Club	2 meetings/11 Adults
Grab & Go	22
Homebound	1
Donations (Library CIP)	\$1,837.25

Library Snapshot

Current Checked Out: 172

Overdue: 39

Lost: 1

Holds Ready: 1

Holds Pending: 1

Unpaid Fines: 73 Amount due: \$1,417.56

Patrons Active: 1,432

Materials: 9,003

Copies: 9,174

Patron printer total cost for parts and labor \$591.00.

Will do Grab & Go until SRP sign-up and start in person pre-school story time September 7, 2021.

Pottawattamie County will have an increase in funding for FY22 - Total allocation will be \$2,473. Discussion on unpaid fines. The library no longer charges fines on materials and when patrons with fines; on accounts check out; the amount due will be deleted. Donna made a motion to purchase three patron computer desk from Library CIP. Viki seconded. Motion passed.

Unfinished Business: Collection Development Policy – Theresa will make grammar changes. Bob made the motion to accept the Collection Development Policy with corrections. Bonnie seconded. Motion passed.

New Business: New Library Trustee – Patti introduced new trustee Bob Zagozda

Community Center/Library - Discussed requesting a wall where current library stack is to direct traffic from new entryway to front desk.

Policy Updates – Internet Use Policy, Unattended Child Policy and Computer Use Policy – Theresa will make changes as discussed for final review and adoption at March 29, 2021 meeting.

Viki made the motion to adjourn. Donna seconded. Meeting adjourned 3:25 p.m.

Submitted

Viki Hawkins, Secretary

February 23, 2021