

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
February 24, 2020
6:00 p.m.

Attendees: Bonnie Freeman, Patti Midkiff, Delbert Settles, Viki Hawkins, Jo Chullino and Donna Callender. Library Director Theresa Hawkins. Absent: Assistant Director Genevieve Hawkins and Tyke Darveaux
Bonnie called the meeting to order.

Minutes: Viki made the motion to accept the January 2020 minutes. Jo seconded. Motion passed.

Financial Report: Patti made the motion to accept the December 2019 and January 2020 financial reports. Donna seconded. Motion passed.

Action on Bills: Delbert made the motion to approve the bills. Patti seconded. Motion passed.

Librarian' Report: Viki made the motion to accept the report. Jo seconded. Motion passed.

February Statistics

Door Count	850
Circulation	580
Patron Computer Usage	136
WIFI Usage (Patron Devices)	172
Makerspace Usage	40 Juvenile
Book Club	10 Adults
Adult Craft	5 Adults
Kangaroo Craft	16 Juvenile
Homebound Service	10
Notary	3
Proctor	1
Tech Help	27
Lauritzen Garden Pass	3 checkout
Fontenelle Forest	2 checkout
Children's Museum	5

Top Patron Statistics and Top Title Statistics for the last 30 days.

Pottawattamie County Statistics – will receive approximately \$2,186.00.

State Library has contracted with WhoFi for collecting all WIFI usage statistics. Jeff Zdan will handle all the upgrades.

Submitted Accreditation Report met 25 of 29 Tier 1 Standards, 11 of 12 Tier 2 Standards, 5 of 6 Tier 3 Standards and 30 of 38 Non-tier Standards.

Standards missed – 10 Trustee meetings per year
3 to 5 CE per Trustee per year
Core policies updated no later than 2017
ADA checklist meeting annually

Unfinished Business: Circulation Policy – Patti made the motion to accept the Circulation Policy and new library card letter with the discussed wording changes. Bonnie seconded. Motion passed.

New Business: None

Viki made the motion to adjourn. Patti seconded. Meeting adjourned 7:00 p.m.

Submitted
Viki Hawkins, Secretary
February 25, 2020