

Library Board Meeting
Brooks-Fennell Multi-Purpose Room
Monday, April 26, 2021
6:00 p.m.

Attendees: Patti Midkiff, Bonnie Freeman, Viki Hawkins, Donna Callender, Jo Chullino and Bob Zagozda. Library Director Theresa Hawkins and Assistant Director Genevieve Hawkins. Absent: Delbert Settles.

Patti called the meeting to order.

Minutes: Bonnie made the motion to accept the minutes of the March 2021 meeting. Bob seconded. Motion passed.

Financial Report: Bob made the motion to not approve the March city financial report. The library did not sign-off on or approve payment for the Quill invoice for \$851.97. Bob will email mayor and city clerk about library concerns and cc council and library board. Bonnie seconded. Motion passed.

Action on Bills: Donna made the motion to approve submitted bills for payment. Bonnie seconded. Motion passed.

Librarian' Report: Bonnie made the motion to accept the report. Bob seconded. Motion passed.

March Circulation/Revenue Reports

Magazine/Newspaper Circulation	34
Reference Questions	33
WIFI Usage	123
Computer Usage	92
Tech Help	14
Bridges	(Audio - 15, E-Book - 38, Magazine - 6 & Movie - 6)
Notary	3
New Cards	Adult – 5 Juvenile - 2
Patron Count	565
Circulation	503
Fontenelle Forest Pass	1
Lauritzen Garden Pass	3
Coffee Club	4 meetings/47Adults
Grab & Go	38
Makerspace	5
Dr. Seuss	9
Multi-Purpose Meetings	2 meetings/7 Adults
Revenue	
Photo Copies	\$10.00
Computer Print-outs	\$35.60
Fax	\$18.75
Laminate	\$ 2.75
Donation (Library CIP)	\$16.55

Working on SRP schedule – Wednesdays' June 2 – July 28. Grab bags, worksheets, reading logs and crafts. No outside performers but three hands on in library crafts (Tie Dye Teddy Bear, Gobbies, Stuff a Flamingo/Whale.

Genevieve has started a weekly book/movie trivia. Correct answers get to choose prizes/snacks.

Genevieve is now cataloging and processing all new materials into Follett and uploading onto State Library website for inclusion into SILO; also, checking the shelves for outdated and worn materials to weed from Follett and SILO.

Book Club resumes Monday, May 3 at 11:30 am. – sack lunch.

Unfinished Business: Library Open House – Discussion on ideas for open house in September. Will finalize at the June meeting.

New Business: Long Range Plan – Discussion on where the library should focus for the next 5 years. Trustees will have goals, input and ideas for the June meeting.

Bob made the motion to adjourn. donna seconded. Meeting adjourned 7:00 p.m.

Submitted
Viki Hawkins, Secretary
April, 2021